The Connecticut Transportation Institute’s Technology Transfer Center, established at the University of Connecticut’s School of Engineering in 1983, provides training, technical assistance and informational materials to Connecticut’s local governments on the planning, design, construction, maintenance, operation and management of roads, bridges and public transit.

The Technology Transfer Center is a cooperative effort of the Connecticut Department of Transportation, the Federal Highway Administration’s Local Technical Assistance Program (LTAP) and the University of Connecticut.

Liability in Public Works:
A Roundtable Discussion
A Connecticut Road Scholar Program
Elective Workshop
November 5, 2012
Cheshire, CT
8:30 a.m. - 1:30 p.m.
(registration begins at 8:00 a.m.)
Lunch will be provided

If mailing registration with payment, please be sure to also fax your registration to secure a space. Please direct any questions to: Shelly Desjardin at (860) 486-9373.

Registration Form — Liability Roundtable
(Please register by October 26, 2012)

I will attend: ___ November 5 Cheshire

Name: __________________________
Title: __________________________
Agency: _________________________
Phone: __________ Fax: __________
E-mail: _________________________
Address: ________________________
City: __________ State: ___ Zip: ______
Billing Contact Person: ____________
Phone: __________ Fax: __________
Billing Address: ___________________
City: __________ State: ___ Zip: _____
☐ Add me to your mailing list
☐ Add me to your listserv

Method of Payment:
☐ Check (payable to UConn)
☐ P.O. # ______________
☐ ConnDOT Voucher # __________

Question or Topic for Discussion: ______
____________________________________
____________________________________
____________________________________

Please advise if you require special services or have dietary restrictions. Photographs may be taken for promotional and training purposes. Please notify us during registration if you do not wish to be photographed.

Mail to: Technology Transfer Center
270 Middle Turnpike, Unit 5202
Storrs, CT 06269-5202
Fax to: (860) 486-5718, or register on-line at www.t2center.uconn.edu/registration.php
Course Description:
This roundtable discussion will focus on liability as it relates to public works organizations. We will discuss how departments can institute policies and programs to help limit their liability while allowing them to act in the best interest of their towns.

Our legal expert will provide examples of case law that involves public works departments and our risk management expert will be on hand to share best practices. A roundtable discussion will follow the presentation and will focus on what towns are doing to limit their liability while working within their budgets to get the job done.

Who Should Attend:
This program is designed for all municipal and state public works personnel who are responsible for managing liability in their department.

Directors of Public Works, Highway Superintendents, Road Foremen and Crew Leaders are all encouraged to attend.

Topics to be Covered:
- Sidewalks
- Falling Trees and Branches
- Winter Operations
- Parks and Playgrounds
- Damaged Roads
- Regulatory Compliance

Participants will be expected to actively participate in the discussion. Bring questions and comments about your department’s practices and concerns.

Registration Fees
The registration fee for State and Municipal participants is $75.00; the registration fee for private sector participants is $150.00. The registration fee includes lunch and workshop handouts. Registration fees are due prior to the start of the workshop.

Participants from the Connecticut Department of Transportation must provide the ConnDOT workshop voucher number with the registration form and bring the original voucher to the workshop.

Refund Policy
The registration fee is refundable if notice of cancellation is received 48 hours prior to the start of the program. Registrants who are unable to attend and do not cancel in advance are subject to the registration fee. Substitutions may be made at any time. Please notify us of changes.

Registration
Registration is closed one week prior to the day of the workshop. Mail your form, fax your form to (860) 486-5718 or register online at www.t2center.uconn.edu/registration.php.

Please Note: We will be emailing travel directions and parking information prior to the training date. Please be sure to provide an email address on your registration.

Enrollment is Limited
Registrations will be accepted on a first-come first-served basis. Please register early for this workshop.

Speaker:
Thomas Gerarde, Esq., will be our presenter. Attorney Gerarde has focused his practice on the defense of municipalities and public employees against all types of claims, including those for injuries occurring in public parks, public buildings, public facilities and on public roads.