



Present:

Fleet Safety Management

A Connecticut Road Scholar Elective Workshop

8:30 a.m. – 3:30 p.m.

Tuesday, November 6, 2007 – New Britain, CT

This workshop is designed to provide a better understanding of the critical elements necessary to develop an effective fleet safety program and will enable participants to properly identify their risks and begin the process of developing a comprehensive fleet program for their organization.

Topics include:

- ❖ **Elements of Fleet Safety Programs**
- ❖ **Developing a Fleet Safety Policy**
- ❖ **Implementing a Fleet Maintenance Program**
- ❖ **Driver Training and Education Programs**
- ❖ **Driver Selection Guidelines**
- ❖ **Owned and Non-owned Vehicles**

Our Instructors are **Carol Hanover** of the Connecticut Interlocal Risk Management Agency (CIRMA) and **Donna Shea** of the Technology Transfer Center. **Carol** is the Unit Manager for CIRMA's Risk Management Services. With over 15 years experience in risk management, she has provided risk control services focusing on workers' compensation, fleet, property, and general liability. **Donna** is the Director of the Technology Transfer Center at the University of Connecticut. She has worked closely with the public agencies and municipal leaders in Connecticut, primarily developing educational programs for public works professionals. Donna is also the Vice President for the National Local Technical Assistance Program.

Who Should Attend: Town Managers, Directors of Public Works, Highway Superintendents and Fleet Managers, Supervisors and Employees.

REGISTRATION – Fleet Safety Management

Please reply by October 30, 2007

I will attend: ____ November 6, 2007 – New Britain, CT

Name: _____

Title: _____

Phone: _____ Fax: _____ e-mail: _____

Agency / Municipality / Other: _____

Address: _____

City: _____ State: _____ Zip: _____

Billing Contact Person: _____ Phone: _____

Billing Address: _____

City: _____ State: _____ Zip: _____

- Add me to your mailing list Add me to your listserv (please provide email address)

Registration fee is \$65.00 for state and municipal employees and \$130.00 for private sector participants. Payment is due by the date of the workshop.

Payment Method:

____ Check (payable to UCONN)

____ Purchase Order # _____

____ ConnDOT Voucher (please be sure to bring the original voucher with you to registration)

To Register – Please fax this form to (860) 486-5718

Mail it to: CT Transportation Institute
 179 Middle Turnpike, Unit 5202
 Storrs, CT 06269-5202

Or Register on-line at <http://www.t2center.uconn.edu/registration.html>

If mailing your registration, please be sure to also fax your registration to secure a space. If you have any questions regarding this workshop, please contact Shelly Desjardin, our Training Assistant, at (860) 486-9373. Please be sure to notify us of any dietary restrictions or special accommodations you may need. Photographs may be taken for promotional and training purposes. Please notify us during registration if you do not wish to be photographed.