**Sign Inventory Management System (S.I.M.S.)**

*Presents*

**A Connecticut Road Master Elective Workshop**

**October 7, 2004 - Hartford**

8:30 A.M. – 3:00 P.M.

Lunch and refreshments provided

If you are responsible for your municipality’s sign program, this workshop is for you. This hands-on workshop is easy and practical. Let us help you to streamline your sign program.

The “Sign Inventory Management System” (S.I.M.S.) is a flexible, easy to operate software. SIMS enables municipalities to:

- prioritize sign replacement and repair
- produce and schedule work orders
- manage inventory, materials and vendor lists
- produce reports

This workshop is designed for Local Highway Officials, Street Supervisors, Road Foremen and anyone having responsibility for installation, maintenance, repair or procurement of road signage.

Each participant will receive a SIMS program disk for their use.

Our instructor is Paul Brown, president of RoadTech, Inc., a consulting company specializing in Public Works issues. Paul was formerly a research engineer for the University of New Hampshire. He has been working with LTAP Centers around the country for several years and has been in the construction industry since 1979.

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**Sign Inventory Management System (S.I.M.S.) October 7, 2004 - Hartford**

Please Register by September 30, 2004  REGISTER EARLY – SPACE IS EXTREMELY LIMITED

Name: ____________________________________________ Title: ________________________________

Phone: __________________________ Fax: __________________________  e-mail: ________________________________

Agency / Municipality / Other _______________________________________________________________________

Address: ______________________________________________________________________________________

City________________________________________ State_____________ Zip_____________________

Billing Contact Person: ____________________________ Phone ________________________________

Billing Address: _________________________________________________________________________________

City________________________________________ State_____________ Zip_____________________

There is a fee of $50 for state or local employees or $100 for private sector participants. ConnDOT participants must provide the ConnDOT voucher number with registration and bring the original voucher to the workshop.

Payment is due by the day of the workshop. Call Mary McCarthy at (860) 486-1384 if you have any questions.

Method of Payment:

☐ Check payable to UConn  ☐ P.O. # ____________________________

☐ ConnDOT …….Voucher # ____________________________

To register, fax this form to: (860) 486-5718 or mail to:

Connecticut Transportation Institute, 179 Middle Turnpike, Unit 5202, Storrs, CT 06269-5202
Please advise if you require special services or have dietary restrictions. Photographs may be taken for promotional and training purposes. Please notify us during registration if you do not wish to be photographed.