



CONNECTICUT TRANSPORTATION INSTITUTE
Technology Transfer Center



Presents

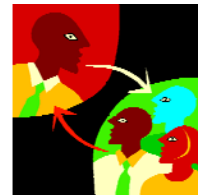
Supervisory Skills: Coaching Your Employees

A Connecticut Road Scholar Program Required Workshop



August 14, 2007 – Windsor, CT
August 16, 2007 – East Lyme, CT

8:30 A.M. – 3:30 P.M.
(Registration Begins at 8:00 a.m.)
Lunch Will Be Provided



During this Training Session, You'll Discover:

- Why coaching is a powerful management tool that can change your life as a manager and as a person
- How to start a coaching relationship
- The importance of truth-based management
- How to convey your honest opinion with tact
- Ways to solve problems of motivation
- Why you are more powerful than you think!

Who Should Attend:

Directors of Public Works, Highway Superintendents, Highway Foremen and Crew Leaders, as well as anyone interested in pursuing a supervisory position and who is interested in improving their interpersonal and leadership skills. Preference will be given to those individuals who have completed the Road Master Program.

Our Instructor:

Jean Congdon is the founder of New Heights by Gull Industries, a training and people development firm. She has 15 years experience as a seminar leader and public speaker. Jean's programs provide valuable insight on topics such as communicating effectively, managing and coaching others and creating a positive work environment. She has the ability to connect with participants through humor, animated storytelling and honesty. This translates into entertaining, yet highly meaningful and lasting presentations.

REGISTRATION –Supervisory Skills: Coaching Your Employees

Please note: This course is being offered as part of the Road Scholar Certificate Program and enrollment preference will be given to those who are working towards their certificates.

I will attend: _____ August 14, 2007 _____ August 16, 2007
Windsor, CT East Lyme, CT

NAME: _____

TITLE: _____

AGENCY: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: _____ FAX: _____

E-MAIL: _____

BILLING CONTACT: _____

BILLING ADDRESS: _____

BILLING PHONE #: _____

Add me to your mailing list

Registration fee is \$65.00 for state and municipal employees and \$130.00 for private sector participants. Payment is due by the date of the workshop.

Payment Method:

_____ Check (payable to UCONN)

_____ Purchase Order # _____

_____ ConnDOT Voucher (please be sure to bring the original voucher with you to registration)

To Register – Please fax this form to (860) 486-5718

Mail it to: CT Transportation Institute
179 Middle Turnpike, Unit 5202
Storrs, CT 06269-5202

Or Register on-line at <http://www.t2center.uconn.edu/registration.html>

If mailing your registration, please be sure to also fax your registration to secure a space. If you have any questions regarding this workshop, please contact Shelly Desjardin, our Program Assistant, at (860) 486-9373. Please be sure to notify us of any dietary restrictions or special accommodations you may need. Photographs may be taken for promotional and training purposes. Please notify us during registration if you do not wish to be photographed.