Registration Form - Risk Management

(Please register by May 2, 2012)

I will attend: _____ May 16 Windsor
    _____ May 17 Cheshire

Name: __________________________
Title: __________________________
Agency: ________________________
Phone: __________ Fax: __________
E-mail: ________________________
Address: ________________________
City: _______ State: ___ Zip: ______
Billing Contact Person: ______________
Phone: ________________________
Billing Address: __________________
City: __________ State: ___ Zip: ___

☐ Add me to your mailing list
☐ Add me to your listserv

Method of Payment:
☐ Check (payable to UConn)
☐ P.O. # ______________
☐ ConnDOT Voucher # ___________

Please advise if you require special services or have dietary restrictions. Photographs may be taken for promotional and training purposes. Please notify us during registration if you do not wish to be photographed.

Mail to: Technology Transfer Center
        270 Middle Turnpike, Unit 5202
        Storrs, CT 06269-5202

Fax to: (860) 486-5718, or register on-line at
        www.t2center.uconn.edu/registration.php

If mailing registration with payment, please be sure to also fax your registration to secure a space. Please direct any questions to Shelly Desjardin at (860) 486-9373.

The Connecticut Transportation Institute’s Technology Transfer Center, established at the University of Connecticut’s School of Engineering in 1983, provides training, technical assistance and informational materials to Connecticut’s local governments on the planning, design, construction, maintenance, operation and management of roads, bridges and public transit.

The Technology Transfer Center is a cooperative effort of the Connecticut Department of Transportation, the Federal Highway Administration’s Local Technical Assistance Program (LTAP) and the University of Connecticut.
Course Description:
This program is designed to provide municipal, street and highway managers, supervisors and employees with a better understanding of risk management and how risk management practices can be adopted and effectively used by any community.

Instructors:
Our instructors are Marty Maynard of the Town of Windsor and Mike Barker of the City of New Haven. Mr. Maynard is the Risk Manager for general government and the Windsor Public School District. With over 19 years experience in risk management, he has provided risk control services focusing on workers’ compensation, fleet, property and general liability. Mr. Barker is a former law enforcement officer and is currently the Risk Management Program Coordinator for the City of New Haven. Mike is responsible for the insurance and liability concerns involved with the City’s risk management program. In addition, Mike is involved in overseeing departmental compliance with all OSHA standards and developing and delivering all OSHA and other safety-related programs and training.

Who Should Attend:
This course is designed for those responsible for overseeing policy and procedure in their departments.
Directors of Public Works, Town Managers, Fleet Managers, Highway Superintendents and Supervisors are encouraged to attend.

Topics to be Covered
- The goals and purposes of risk management
- Risk control tools and techniques
- Understanding your risks
- Risk management challenges

Registration Fees
The registration fee for State and Municipal participants is $75.00; the registration fee for private sector participants is $150.00. The registration fee includes lunch and workshop handouts. Registration fees are due prior to the start of the workshop.

Participants from the Connecticut Department of Transportation must provide the ConnDOT workshop voucher number with the registration form and bring the original voucher to the workshop.

Refund Policy
The registration fee is refundable if notice of cancellation is received 48 hours prior to the start of the program. Registrants who are unable to attend and do not cancel in advance are subject to the registration fee. Substitutions may be made at any time. Please notify us of changes.

Registration
Registration is closed one week prior to day of workshop. Mail your form, fax your form to (860) 486-5718 or register online at www.t2center.uconn.edu/registration.php.

Please Note: We will be emailing travel directions and parking information prior to the training date. Please be sure to provide an email address on your registration.

Enrollment is Limited
Registrations will be accepted on a first-come first-served basis. Please register early for this workshop.